

Fairfield County Educational Service Center
955 Liberty Drive
Lancaster, OH 43130
(740) 653-3193

TO: Substitute Teachers

FROM: Bobbi J. Williams, Secretary
Certification/Substitute Teacher Dept.

The Fairfield County Educational Service Center cooperates with the seven local school districts in Fairfield County to fund and operate programs for children with disabilities. These programs include preschool classes for children 3-5 years old housed at the Early Childhood Center, 1592 Granville Pike, Lancaster (next to Ohio University-Lancaster Campus), Ridgeview Junior High School in Pickerington, and Liberty Union-Thurston Elementary in Baltimore. Each of these classes has a maximum enrollment of eight children with disabilities. The preschool program employs a teacher's aide for each classroom.

While performing the duties of this job, the employee is required to sit and talk or listen. The employee is required to stand, walk, stoop, kneel, crouch, climb stairs, or crawl. The employee must occasionally lift and/or move up to 50 pounds. The employee must be able to push items of 50 lbs. such as children on a bike or move/rearrange furniture. The employee must support students during transfer. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision.

All substitute teachers approved by the Fairfield County Educational Service Center are also eligible to substitute for the preschool.

Please indicate below if you are interested in substitute teaching for these classes. If you have any questions, please contact the Fairfield County Educational Service Center.

(Please check)

_____ I am interested in substitute teaching for the preschool in:

_____ Lancaster

_____ Pickerington

_____ Baltimore

_____ I am not interested in substitute teaching for these classes.

Signature