

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

**MONTHLY RECEIPT REPORTING FORM**

Name of Employee: \_\_\_\_\_ Month/Year: \_\_\_\_\_

Program (Check One): \_\_\_\_\_ ECC (1221-569-1597 / 1221-511-1597 . . . 001)  
\_\_\_\_\_ Pickerington Preschool (1221-569-1697 / 1221-511-1697 . . . 001)  
\_\_\_\_\_ Hearing Handicapped (1222-569-1997 / 1222-511-1997)  
\_\_\_\_\_ Multi Handicapped (1221-569-0000 / 1221-511-0000)  
\_\_\_\_\_ Severe Behavior Handicapped (1225-569-0000 / 1225-511-0000)

**MEIJER**

No. of Receipts: \_\_\_\_\_

*Cost Breakdown:*

Food \_\_\_\_\_  
Materials \_\_\_\_\_  
TOTAL \_\_\_\_\_

It is the teacher's responsibility to track how much is spent in each classroom. Be aware that Meijer charges \$1 for each receipt processed. **Be sure to keep a copy of this form.**

Please complete the above, attach all receipts and mail to the Fairfield County ESC assistant treasurer. **All receipts must be in the ESC office on the last scheduled work day of the month.**